



# Inspection Request by Fax (408) 277-2920

City of San José Building Division, Room 200 801 North First Street, San José, Ca 95110-1795

BY USING THIS FORM YOU AGREE TO THE FOLLOWING:

<p>This form may be faxed 24 hours a day to (408) 277-2920 to schedule an inspection. Inspection requests received by fax before 12:00 p.m. can generally be scheduled for the next working day. You may schedule an inspection 2 days in advance. We <i>never</i> schedule inspections for the following work day after 2:00 p.m.</p>	<p>You will receive a call to confirm your inspection request was received, and the date it was scheduled. If you do not receive a confirming call within 2 hours of sending your request, please contact our office at (408) 277-4541 to ensure the fax was received.</p> <p><b><i>If you do not receive a confirmation call, your inspection may not have been scheduled.</i></b></p>	<p>The Inspector will generally be at the inspection site between 8:00 a.m. – 4:00 p.m. If access is a problem or you need a time frame as to when the Inspector will be at your job site, please indicate that you would like the Inspector to call you between 7:00–8:00 a.m. <b><i>The Inspector will not call a pager.</i></b></p> <p>If you need to cancel an inspection, please call (408) 277-4541 before 5:00 p.m. the day before the inspection.</p>
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**PLEASE COMPLETE THE FOLLOWING INFORMATION:** Incomplete information may result in no inspection being scheduled

Inspection Area:		Inspector of Record:	Approximate amount of time needed for inspections: Hour(s)_____Minutes _____
Folder/Project type: <input type="checkbox"/> RS - Residential 1 & 2 Family <input type="checkbox"/> MF - Multifamily <input type="checkbox"/> CI - Commercial/Industrial <input type="checkbox"/> New <input type="checkbox"/> Add/Alt			
Inspection Date Requested	Requested by:	Request phone call with Estimated Time of Arrival? Yes                      No	Phone (no pager # please) (       )
Store/Project/Building Name or Location		Contractor/Owners Name:	Tract #:

Folder/Permit Number	Job Address	Build#	Lot #	Suite/ Apt#	# of Units	Inspection Requested

BUILDING			ELECTRICAL	PLUMBING	MECHANICAL	OTHER	
Foundation	Lateral	Block/Concrete	111 Ground Electrode	121 Slab Plumbing	231 U/F Mechanical	Add Air Condition	Fireplace
140 Zoning/Setbacks	341 Exterior Shear	446 Concrete Panels	112 Slab Electrical	221 U/G Plumbing	431 Combustion Air	413, 433, 918, 938	141 Footing
141 Footing	342 Interior Shear	447 Block Walls	211 U/G Electric	222 U/G Gas Piping	432 Smoke/Fire Dampers	Pool	841 Firebox
142 Slab	343 2 <sup>nd</sup> Side Shear	Insulation	215 U/F Electric	223 U/G Water	433 Rough Ducts/Flues	211 U/G Electric	842 Steel/Strap
143 Piers	344 Sub-Floor Nail	541 Floor Insulation	411 Wall Electrical	224 U/G Gas Piping	434 Grease Hoods/Duct	221 U/G Plumbing	948 FINAL

144 Grade Beam	345 Roof Nail/Trusses	542 Wall Insulation	412 Ceiling Electrical	225 U/F Plumbing	<b>938 Mechanical FINAL</b>	813 Pre-Gunite <b>E</b>	<b>Service Change</b>
145 Stem Wall	346 Moment/Braced Frame	543 Ceiling Insulation	413 Rough Electrical	421 Topout/Rough		823 Pre-Gunite <b>P</b>	111, 413, 918
<b>Underfloor</b>	<b>Rough</b>	545 Insulation	<b>918 Electrical FINAL</b>	422 Tubs		843 Pre-Gunite <b>B</b>	<b>Sign</b> 413, 918
245 U/F Frame	442 Lath	<b>Fire/Interior Finish</b>		423 Shower Pan		814 Pre-Deck <b>E</b>	<b>Temp Power Pole</b>
246 U/F Shear	443 Roofing	641 Rated Walls		424 Roof Drains		815 Potting	111, 413, 918
	444 Frame	642 Rated Ceiling		921 Gas Pressure Test		Final 918, 928, 948	<b>Replace Furnace</b>
		643 T-Bar Ceiling		<b>928 FINAL</b>		<b>Water Heater</b>	413, 433, 918, 938
		<b>948 Building FINAL</b>				421, 928	